



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 27 January 2015 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

January 2015

Contact Officer: **Sue Whitehead**
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Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education & Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health & the Voluntary Sector</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 24 February 2015

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 20 January 2015 (**CA3**) and to receive information arising from them. (to be circulated separately)

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Preparing for Future Financial Pressures (Pages 1 - 50)

Cabinet Member: Leader

Forward Plan Ref: 2014/204

Contact: Councillor Ian Hudspeth, Leader of the Council Tel: (01865) 815283

Report by Leader of the Council (**CA6**).

In response to government announcements about future public spending cuts the Leader of the Council will present the findings of a report from Ernst and Young on the

options for the future configuration of local government in Oxfordshire.

Cabinet is RECOMMENDED to consider the Ernst and Young report and to refer it to Council in order that all Members can debate the issues.

7. Service & Resource Planning 2015/16 - January 2015 (Pages 51 - 226)

Cabinet Member: Finance

Forward Plan Ref: 2014/125

Contact: Stephanie Skivington, Corporate Finance Manager, Tel: (01865) 323995

Report by Chief Finance Officer (**CA7**).

This report is the final report to Cabinet in the series on the Service & Resource Planning process for 2015/16 to 2017/18, providing councillors with information on budget issues for 2015/16 and the medium term. It sets out the proposed 2015/16 budget; the updated Corporate Plan; the draft 2015/16 – 2017/18 Medium Term Financial Plan (MTFP) and the updated Capital Programme 2014/15 – 2018/19.

The Cabinet is RECOMMENDED to approve:

- (1) a £0.500m project development budget for the Didcot Northern Perimeter Phase 3 Scheme;**
- (2) a budget increase of £0.364m for the Frideswide Square Transport and Public Realm scheme and to proceed to construction of the works on the main square.**

The Cabinet is RECOMMENDED to RECOMMEND Council to approve:

- (a) the Corporate Plan, Directorate Business Strategies and Performance Indicators;**
- (b) in respect of revenue:**
 - (1) a budget for 2015/16 and a medium term plan to 2017/18, based on the proposals set out in the December 2014 report to Cabinet and the variations in Section 3.2;**
 - (2) a council tax requirement (precept) for 2015/16;**
 - (3) a council tax for band D equivalent properties;**
 - (4) virement arrangements to operate within the approved budget;**
 - (5) the virement of £2.8m from corporate contingency to children's social care included in section 3.4;**
- (c) in respect of treasury management:**
 - (1) the Treasury Management Strategy Statement and Annual Investment Strategy;**
 - (2) to continue to delegate the authority to withdraw or advance additional funds to/from external fund managers to the Treasury Management Strategy Team;**

- (3) that any further changes required to the 2015/16 strategy be delegated to the Chief Finance Officer in consultation with the Leader of the Council and the Cabinet Member for Finance;
 - (4) the Prudential Indicators as set out in Appendix A of Section 3.5;
 - (5) Minimum Revenue Provision Methodology Statement as set out in Appendix B of Section 3.5;
 - (6) The Specified Investment and Non Specified Investment instruments as set out in Appendix C and D of Section 3.5;
 - (7) The Treasury Management Policy Statement as set out in Appendix E of Section 3.5;
- (d) approve a Capital Programme for 2014/15 to 2018/19 including the Highways Structural Maintenance Programme 2015/16 and 2016/17;
- (e) to delegate authority to the Leader of the Council, following consultation with the Chief Finance Officer, to make appropriate changes to the proposed budget.

8. Housing Related Support (Pages 227 - 254)

Cabinet Member: Adult Social Care

Forward Plan Ref: 2014/191

Contact: Natalia Lachkou, Commissioning Manager Tel: 07881 500344

Report by Director for Adult Social Services (**CA8**).

Housing related support services have largely been protected from cuts for the past four years, but the scale of financial challenge facing the County Council now has required action to be taken to reduce the budget by 38% in line with the actual funding available.

On 29 May 2014 the members of the Health Improvement Board agreed a proposal for how to implement the reduction of funding for housing related support services to go forward to consultation with other stakeholders.

This report outlines the findings from the public consultation that ran from 26 June to 17 September and sets out the proposed way forward following that consultation. This proposed way forward has been subsequently considered and approved by the members of the Health Improvement Board on 20 October 2014 and of the Health and Wellbeing Board on 13 November 2014.

The Cabinet is RECOMMENDED to approve the proposed plan for re-commissioning of housing related support services as revised following the consultation and set out in this report.

9. LTP4 and Oxford Transport Strategy (Pages 255 - 750)

Cabinet Member: Environment

Forward Plan Ref: 2014/099

Contact: Daniel Round, Locality Manager Tel: (01865) 815623

Report by Deputy Director for Environment & Economy – Strategy & Infrastructure Planning (**CA9**).

Connecting Oxfordshire: Local Transport Plan 2015-2031 (the 'Local Transport Plan') sets out the Council's county-wide policy and strategy for transport. It has an important role in helping to secure the infrastructure necessary to support economic and housing growth in the County, by setting out clearly what we want to achieve and why it is necessary.

The new plan has been drafted following internal, stakeholder and public consultation on goals and objectives last summer. The results of these consultations led to some changes to plan goals/objectives and presentation, including placing more emphasis on public transport, cycling and walking, and emphasising the whole of Oxfordshire, rather than focusing more narrowly on the Didcot-Oxford-Bicester 'Knowledge Spine'.

The plan reflects current Government policy and supports the overarching objectives of Oxfordshire 2030 and the Corporate Plan. It supports the Strategic Economic Plan and the scale of growth indicated in the Strategic Housing Market Assessment. District councils have also been involved in drafting the Area Strategies in the document, to support emerging Local Plans.

The Plan is broken down into a main document, which sets out the county council's high level policies and strategic approach as well as our area and route strategies, which is supported by a number of supporting strategy documents. The final version of document will also include a programme of Oxfordshire's priorities for investment in transport schemes. The document is structured around a number of links that enable readers to easily navigate between areas of greatest interest.

This is the consultation draft of the Plan that, subject to approval including any changes agreed, will go forward for public consultation in February/March, returning for final Cabinet approval and adoption by Full Council (as it is a statutory document) by summer 2015. This final version will include a more detailed programme of scheme delivery.

Cabinet is RECOMMENDED to approve the draft Local Transport Plan for Public Consultation.

10. Compulsory Purchase Orders - Required to Deliver City Deal (Pages 751 - 760)

Cabinet Member: Environment

Forward Plan Ref: 2014/189

Contact: Richard Warren, Strategic Project Delivery Manager Tel: 07748 112169

Report by Director for Environment & Economy (**CA10**).

The Council's Major Infrastructure Delivery Commercial Team is managing the delivery of a number of major highway improvement schemes. Some of these schemes require additional land to enable delivery of the proposed improvements which will reduce

congestion, improve movement, access and safety and encourage use of sustainable transport.

This report provides a list of the following schemes (with supporting compulsory purchase order land details) that require additional land.

- Chilton Interchange
- Featherbed and Steventon Lights
- Harwell Phase 1
- Harwell Phase 2 - Hagbourne Hill
- Ducklington Lane Corridor Improvements, Witney

The report requests approval by Cabinet for the Director of Environment and Economy in consultation with the Executive Cabinet member to exercise delegated authority for use of Compulsory Purchase powers for the purchase of land for these schemes, in the event that this land required cannot be purchased by negotiation.

Cabinet is RECOMMENDED to:

- (a) approve delegation of the exercising of compulsory purchase powers to the Director of Environment and Economy in consultation with the Executive Cabinet member, for the purchase of land required for the delivery of the major infrastructure schemes as outlined in this report, further to the Council seeking (exhaustively) to acquire the necessary land through negotiation with the landowners;***
- (b) note that in so far as the whole or any part or parts of land required is not acquired by negotiation the making of a compulsory purchase order, under provisions contained in Part X11 of the Highways Act 1980 for the acquisition of the land, will be progressed. This could include providing the necessary attendance, expert witness provision, etc at a public inquiry if required.***

11. Cabinet Business Monitoring Report for Quarter 2 (Pages 761 - 774)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2014/126

Contact: Maggie Scott, Head of Policy, Tel: (01865) 816081

Report by Head of Policy (**CA11**).

The report provides details of performance for quarter two (2014-15) for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Cabinet is RECOMMENDED to note and discuss the performance reported in the dashboards.

12. Delegated Powers of the Chief Executive - January 2015

Cabinet Member: Leader

Forward Plan Ref: 2014/127

Contact: Sue Whitehead, Principal Committee Officer, Tel: (01865) 810262

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution– Paragraph 6.3(c)(i). It is not for scrutiny call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
14 January 2015	Request for Exemption from the Contract Procedure Rules – Request in relation to further education provision for learners with special educational needs	Approve an exemption from tendering with the Council's Contract Procedure Rules in respect of contracts in respect of commencing or continuing contracts in the academic year 2014/2015 for the provision of education to learners with higher special educational needs which result in contracts with a value of over £75,000	To ensure continuity of provision for individuals with higher special educational needs.

13. Forward Plan and Future Business (Pages 775 - 778)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA13**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
